

# INSTRUCTIONS FOR LAUNDERING SMALL LINENS

## PICK-UP

Pickup small linens in the sacristy on Sunday or Monday of the week to which you are assigned. Soiled linens should be picked up from two places: the sacred linens receptacle on the counter and the basket amices and finger towels on the counter. Please take the linens from the sacred linens receptacle by removing *the entire bag* and replacing it with a clean cloth bag (with a red cross) from the small linens drawer. *The bag in which you take these linens must be purified along with the linens themselves.* The linens in the basket should be placed in another, larger cloth bag (no red cross) also found in the small linens drawer. Bear in mind that the linens are sacred until fully purified.

## PURIFICATION

- 1) Place the used linens in a large, clean bowl of cool, clear water for about an hour. This step in cleaning the linens is to remove any of the Sacred Species which may remain.
- 2) Wring out the water and set the linens aside in another container. Take the water which is left in the first bowl and pour it into the ground where people do not walk. DO NOT POUR THE PURIFICATION WATER DOWN THE DRAIN!

## LAUNDERING

- 1) Soak the purified linens in GRANULAR (not liquid) Clorox II Oxygen bleach, the liquid is formulated to cling to fabric and will cause deterioration (also, NEVER use chlorine bleach as it will ruin the linens). We have found that using the amount of Clorox II recommended on the package does not remove the wine stains, even when soaked overnight. Through much experimentations, we have come up with the formula:

1 cup of Clorox II Oxygen Bleach in warm water,  
at the lowest water level in the washer for six to eight hours.  
*Soaking the linens for longer than 12 hours can cause  
holes to be eaten in the linen fabric.*

All the wine stains should come out with this procedure. If not, re-soak those that need it in a large (1 ½ gallon) bowl with ½ cup of Clorox II. For candle wax, scrape off all surface wax, run hot water through the fabric at the spot, and treat with Spray & Wash and launder. Stubborn stains may require ironing the spot (before laundering) between layers of absorbent paper to soak up the oil in the wax.

- 2) Wash linens in a small amount of Ivory Snow using a short, gentle, warm wash cycle. Rinse linens two or three times to remove all the soap residue.
- 3) Dry linens at the lowest heat setting possible for five to ten minutes. They should be very damp when removed.

## IRONING

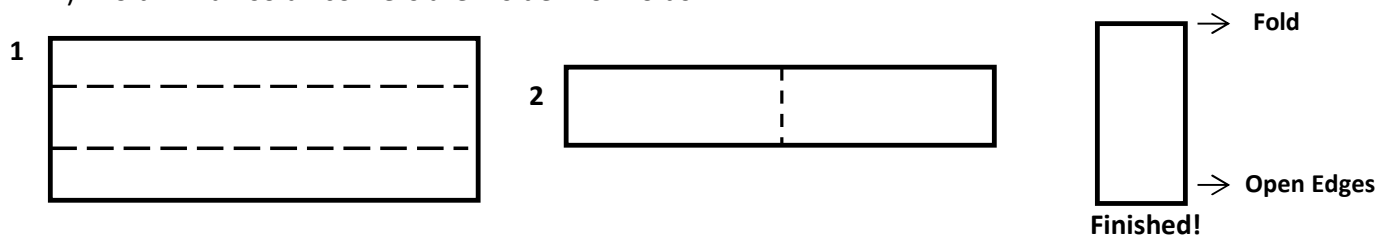
- 1) Iron *damp* linens on both sides, on an ironing board covered with a clean white bath towel. We have found that keeping a spray bottle with clear water nearby will help when one area has gotten a bit too dry, or a fold is put in the wrong place. Simply spray the area and re-iron. If the linens are too dry when you iron them, the wrinkles will not be entirely removed, and the linens will be limp rather than crisp as they should be. After ironing, *lay flat and allow the hems to dry for several hours before re-ironing and folding.*
- 2) Re-iron and fold, *ironing each of the folds*, according to the following instruction!

## FOLDING INSTRUCTIONS

### Fingertip Towels

(Used by the priest to dry his hands at the Lavabo at Mass)

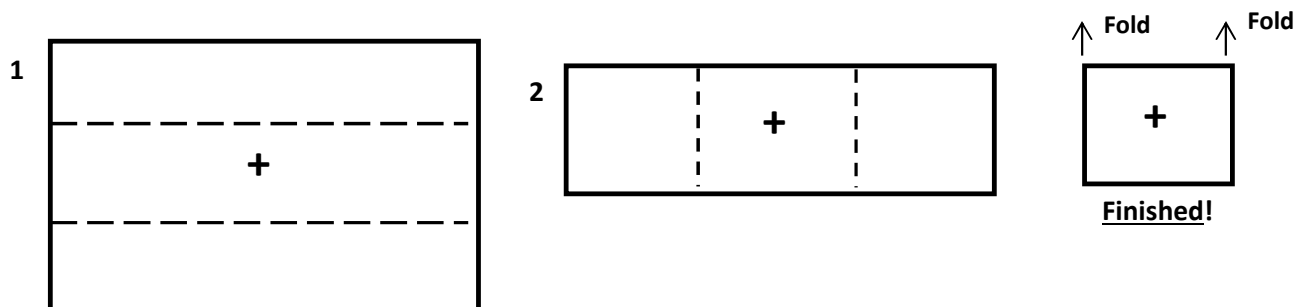
- 1) Fold in thirds lengthwise. Iron folds.
- 2) Fold in half so all corners are inside. Iron folds.



### Purificators

(Used by the priest to wipe the chalice after his Communion)

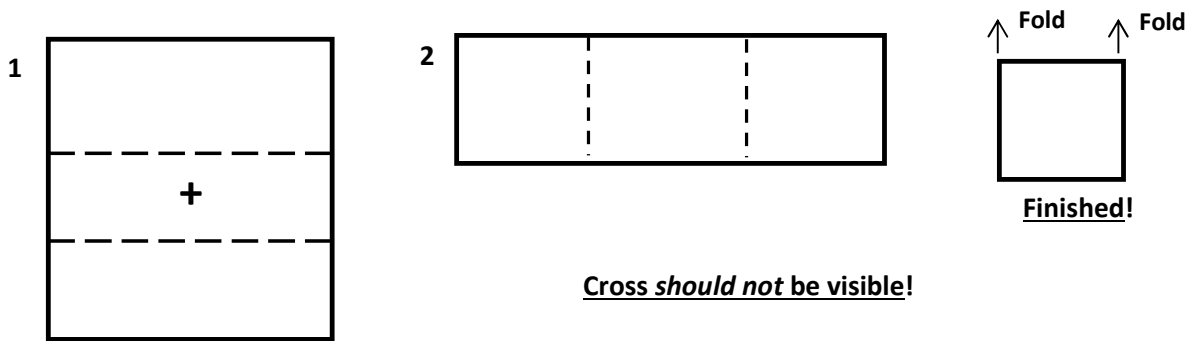
- 1) Fold in thirds lengthwise, with the little red cross on the outside (right side out)..
- 2) Fold in thirds to that all corners are inside, with red cross centered, facing you.



### Purificators

(Used by the priest to wipe the chalice after his Communion)

- 1) Fold in thirds lengthwise, with the little red cross on the outside (right side out)..
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### Amices

(Worn by the priest over shoulders and around his neck to protect vestments)

- 1) Iron the strings flat.
- 2) Fold in half to make a square, with red cross on the outside (it will then be about the same size as a flat corporal).
- 3) Fold in thirds lengthwise, with strings together, hanging out.
- 4) Fold in thirds the other way, wrapping strings neatly around the folded amice. Press the string ends to keep them neat.

